

SENIOR BUSINESS ANALYST

CHELTENHAM

PERMANENT, FULL TIME (FLEXIBLE)

At iPipeline, we pride ourselves on our culture. We believe in an enthusiastic atmosphere, encourage innovation, depend on creativity, and strive for success. We value our employees and understand that our continued success as a company relies heavily on the success of every individual. Our employees describe iPipeline offices as fun, energetic, 'can do', professional environments.

We empower our people and provide them with the opportunity to pursue personal growth and career aspirations. We work hard and play hard. We celebrate success.

As the market leader in our industry, we deliver ground-breaking technology to the financial services industry. Working at iPipeline allows you to play a part in enabling digitisation amongst millions of lives and most importantly, making a significant difference in securing people's financial future.

Find out more at www.ipipeline.com/uk/



YOU CAN ENJOY:

- Innovative, inclusive and focused environment
- Flexible working
- Work/life balance
- New, contemporary, open-plan office space
- Company matched pension benefits
- Generous Life and Critical Illness Cover
- Perkbox membership (discounts and freebies)
- Competitive holiday allowance
- Well stocked kitchen of free soft drinks, tea, coffee and fruit
- An annual wellness allowance to keep you happy and healthy

PURPOSE OF THE ROLE:

As a Business Analyst you will work with the Product Owner to maintain the roadmap and sprint backlogs, facilitate workshops to gather and analyse requirements and create user stories with appropriate technical detail and acceptance criteria. You will act as the bridge between business and

technology teams on highly complex projects. You will analyse and document processes from both a business and technical standpoint.

RESPONSIBILITIES:

- Partner with internal stakeholders to ensure systems provided meet the long-term business strategies.
- Create processes, advise best practices, and set standards within the function.
- Integrate new systems and processes with existing ones.
- Provide leadership and mentoring to team members and peers.
- Articulate ideas and viewpoints to senior management.
- Make recommendations for re-engineering and elimination.
- Proactively communicate and collaborate with external and internal stakeholders to elicit their requirements.
- Take responsibility for ensuring objectives for all components are aligned, and that the delivered solution works as an end-to-end process.
- Clearly document business and system requirements with unambiguous acceptance criteria.
- Maintain product backlogs and drive prioritisation activities.
- Facilitate discovery and design sessions with the sprint team against the prioritised backlog.
- Create, analyse, and validate detailed functional specifications using formal structured methodologies and representation methods including but not limited to Use Case, Sequence, Activity flow and Class Diagrams.
- Maintain customer-facing documentation, with accountability for accuracy and quality.
- Understand, and ensure your peers understand the architectural goals and be able to challenge and influence if a solution is deviating from them.
- Raise risks, issues, and dependencies to the Business Owner in a timely manner, offering mitigating actions, taking ownership of individual items, and aiding less experienced peers to escalate effectively.
- Lead on quality improvement.
- Troubleshoot incidents or functionality through browser tools, audit history, log files, etc.

SKILLS:

REQUIRED

- Extensive experience working in a similar capacity/role
- Extremely strong communication, interpersonal skills.
- Able to recognise and capitalise on improvement opportunities.
- Strong time-management with ability to balance competing demands.
- Experience of working within an agile environment.
- Practical and demonstrable stakeholder management skills across all levels of the business.
- Strong understanding of the software development lifecycle, ranging from requirements and idea inception through to development and execution.
- MS SQL Server experience.
- Experience working with and modelling RESTful APIs and SOAP web services.

DESIRABLE

- Experience working in the UK Financial Services industry.

- Experience working with cloud technologies.
- Has experience working within a SCRUM team.
- Experience leading agile ceremonies.
- Experience using Jira.

PERSONAL SKILLS & BEHAVIOURS

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- Highly organized, creative problem solver with a collaborative approach.
- Excellent communication skills, both written and verbal, with the ability to communicate confidently and effectively at all levels of the organization.
- Strong facilitation skills.
- Calm, helpful and friendly.
- Thrives when challenged with a strong desire to succeed.
- Demonstrates a strong desire to learn and develop skills.
- Holding self and team accountable for results.

DON'T HAVE ALL THE SKILLS?

Don't worry.

You might not have everything listed above but you might have some valuable transferable skills and experience.

You might be returning from a career break or feel you have taken a wrong turn in your career.

At iPipeline, it's about you and what makes you tick, not ticking every box.

To apply please email cheltenham.recruitment@ipipeline.com with your CV and covering note (don't forget to include those transferable skills).

For information on how we store applicant information, please see our [Job Application Privacy Policy](#).